



CANADIAN AVIATION COLLEGE

Unit 72, 18300 Ford Road, Pitt Meadows, BC, Canada V3Y 0C6

Tel: 604-299-7777 www.cacbc.ca E-MAIL: info@cacbc.ca

COVID-19 Safety Policy

To: All Pilot students and CAC staff.

From: JOHN LING – Accountable Executive

Summary

Flight Training Schools are unique as they require close contact between instructor and student when in the cockpit of an aircraft. This is counterintuitive to the social distancing order under which we are operating.

However, we have put measures in place that we feel will minimize contamination and ensure that both instructors and students are healthy before entering a cockpit together.

We expect that these measures are proactive enough to provide enough protection in these difficult circumstances. We will follow the following rules when we restore our operations.

Only Students and Staff who meet the following conditions will be permitted to enter the school premises.

- Those who do not exhibit any symptoms of COVID-19, such as coughing, fever or difficulty breathing.
- Those who have not travelled internationally within the last 14 days.
- Those whose family members have not travelled internationally within the last 14 days.
- Those who have not been in close contact with any person who has been diagnosed with COVID-19.
- Those who have self-isolated for 14 days or more and have remained healthy.

Training measures to control any cross contamination for staff and students:

- A single healthy instructor will be allocated to a group of healthy students, interacting with one at a time. The instructor and students will attest to only moving between school and home. They will remain in self-imposed isolation except during flight training.
- Each instructor and his/her group of students will be allocated a single aircraft for their exclusive use.



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- Staggered flight times will be observed to preserve separation and avoid several students congregating at the school at flight changeover times.
- Following each training session, the student, under the instructor's supervision, will sanitize the cockpit of the aircraft, or simulator. This will include all panels, controls, headsets, seats, doors, handles, arm rests, etc.

Education

- Canadian Aviation College will be in regular communication with staff and students regarding safety measures.
- Notices have been posted around the school educating students on the symptoms of COVID-19 and what to watch out for. If ANY symptoms are exhibited/observed, they MUST be reported immediately.
- Masks will be available and must be worn.

Hand Washing

- Students and staff are encouraged to wash their hands with soap and water regularly throughout the day.
- All persons must use hand sanitizer, found at the entrance, before entering the campus area.

Aircraft Hygiene

- Disinfectant wipes will be available for students to use at the end of each lesson in the aircraft or simulator. Under the supervision of their instructor, they will be responsible for sanitizing their aircraft. This includes all instrument panels, controls, seats, handles, armrests, headsets and microphones.
- Personal microphone sponges will be issued to each student for personal use.
- The inside of cockpit windows to be cleaned after every flight
- Aircraft Engineers will wear latex gloves when working on the aircraft and will sanitize the aircraft once complete.

School Hygiene

- Counters, furniture, door handles, computers and all other regularly touched surfaces will be wiped down with a disinfectant every morning and regularly during the day.
- Bathrooms will be cleaned on a regular basis and sanitized every morning.

Respiratory Hygiene

- Students and staff are encouraged to sneeze or cough into their elbows.
- No spitting allowed.
- Masks are encouraged.

Illness

- Any person who gets ill, or has a family member who is ill, must self-quarantine until everyone in the family is healthy again.
- Further mass self-isolation may have to be considered.



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As an employer, Canadian Aviation College will conduct active daily monitoring of our employees for any of the COVID-19 symptoms. For the part, the employees are asked to closely self-monitor, and self-isolate immediately should they exhibit any symptoms. As employers, it is our responsibility to minimize health risks to all concerned.

We remain committed to ensuring that all our staff and students remain healthy during this COVID-19 Crisis.

Government COVID-19 Guideline Resources:

- Covid-19 email updates <https://www.canada.ca/en/managed-web-service/get-updates-covid-19.html>
- Guidance for post-secondary institutions - <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/covid-19-guidance-post-secondary-institutions-duringpandemic.html>
- BC's Restart Plan - <https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-responsererecovery/covid-19-provincial-support/bc-restart-plan>
- BC's Go Forward Strategy Checklist - https://www2.gov.bc.ca/assets/gov/public-safety-and-emergencyservices/emergency-preparedness-response-recovery/gdx/go_forward_strategy_checklist_web.pdf
- BC's Go Forward Management Strategy - https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-caresystem/office-of-the-provincial-health-officer/covid-19/bc_covid-19_goforward_management_strategy_web.pdf
- Worksafe BC - <https://www.worksafebc.com/en/about-us/covid-19-updates/health-and-safety/covid-19-returning-safe-operation/>
<https://www.worksafebc.com/en/resources/health-safety/checklist/covid-19-safety-plan?lang=en>
- Provincial Orders, Notices, Guidance - <https://www2.gov.bc.ca/gov/content/health/about-bc-s-health-caresystem/office-of-the-provincial-health-officer/current-health-topics/covid-19-novel-coronavirus>
- BCCDC COVID-19 Information - <http://www.bccdc.ca/health-info/diseases-conditions/covid-19>