F04 Internal student loan request form

Complete this form when requesting an internal loan against prepaid tuition. Approval remains at CAC's discretion and requires Susan's financial review.

Submit to Susan in Finance using the existing approved accounting channel. Alano coordinates administration and Bote may provide student-support context.

Student name _____ Student ID _____

Program _____ Email _____

Amount requested $_____

Reason and proposed repayment _____

_____

Government student loan funding received [ ] Yes [ ] No

I understand the loan is discretionary, subject to Susan's approval, and governed by the approved written loan terms. Any loan agreement must clearly state the source of funds, repayment arrangements and consequences of non-payment. Aircraft and FTD utilization funds cannot fund the loan.

Student signature _____ Date _____

Office use

Alano administrative review _____ Bote support input _____

Susan financial review and decision [ ] Approved [ ] Declined

Approved amount _____ Permitted source of funds _____

Written repayment terms reference _____ EMS record _____